

Diploma of Business (DipBus)

Registration Code: PRV14012
CRICOS Code: 03391M

Introduction

Sheridan's Diploma of Business provides a first-year undergraduate education in business. The program covers foundational areas of knowledge – including management, marketing, accounting, microeconomics, business law, information systems and business reporting – serving as a pathway for further learning in business and management. The units are grounded in a Christian ethical framework and examine Christian perspectives on business which uphold the dignity of human beings and our social responsibilities to one another.

Course Outline

A total of 8 units must be taken to complete the Sheridan Diploma of Business program. Each unit is worth 3 credit points for a total of 24 credit points.

Core Diploma of Business Subjects (6 units)

- AC101 Principles of Financial Accounting
- EC101 Introduction to Microeconomics
- LW101 Introduction to Law
- MK101 Principles of Marketing
- MN101 Principles of Management
- IS101 Principles of Information Systems

Common Core Subject (2 units)

- CS100 Introduction to Christianity
- RS191 Academic and Professional Communication Skills

There are no electives. Students must complete all listed units to meet the graduation requirements for the Diploma of Business.

Academic Calendar

The Diploma of Business is a 12-month program. Units are delivered in 15-week semesters. Each semester comprises 12 weeks of teaching, two non-teaching study weeks, and an examination week.

Semester 1 (Jan–Jun)

Full-time students will take 4 units in Semester 1, requiring 12 contact hours per week.

Semester 2 (Jul–Dec)

Full-time students will take 4 units in Semester 2, requiring 12 contact hours per week.

Entry Points

Students may enter the Diploma of Business at the beginning of any semester. Full-time students will be able to complete the program in 2 semesters:

DipBus Program (Semester 1 Entry)

YEAR	SEMESTER 1	SEMESTER 2
1	EC101 Introduction to Microeconomics (3cp) LAW101 Introduction to Law (3cp) MN101 Principles of Management (3cp) RS191 Academic and Professional Communication Skills	AC101 Principles of Financial Accounting (3cp) CS100 Introduction to Christianity (3cp) IS101 Principles of Information Systems (3cp) MK101 Principles of Marketing (3cp)

Full-time students who begin their studies in Semester 2 will complete their course according to the following schedule:

DipBus Program (Semester 2 Entry)

YEAR	SEMESTER 1	SEMESTER 2
1		AC101 Principles of Financial Accounting (3cp) CS100 Introduction to Christianity (3cp) IS101 Principles of Information Systems (3cp) MK101 Principles of Marketing (3cp)
2	EC101 Introduction to Microeconomics (3cp) LAW101 Introduction to Law (3cp) MN101 Principles of Management (3cp) RS191 Academic and Professional Communication Skills	

Course Workload

The Diploma of Business may be completed in one year if taken full time, or longer if taken part-time. Students are regarded as taking an annual full-time workload when they are enrolled in a minimum of twenty four (24) credit points across two semesters in a given year. Students are regarded as part-time when they take less than twenty four (24) credit points per year.

A single Diploma of Business unit represents 168 hours of study over a semester, including class contact hours and private study. The 168 hours typically consists of seminars for 36 hours (3 hours per week over 12 teaching weeks) and private study for 132 hours (9 hours per week over 12 teaching weeks plus 12 hours per week over 2 non-teaching weeks).

Rules of Progression

All Diploma of Business coursework units have been designed as discrete subjects, and do not require additional prerequisites.

Mode of Study and Assessment

The Diploma of Business is delivered face-to-face through lectures, tutorials and seminars, and supported by the Sheridan online Learning Management System, Canvas. Sheridan does not offer an external study option for remote students.

Assessments typically consist of a combination of online forum discussions, essays, literature reviews, interactive case studies, tests, written reports, presentations and/or examinations.

Expected Learning Outcomes

Diplomas qualify individuals who apply integrated technical and theoretical concepts in a broad range of contexts to undertake advanced skilled or paraprofessional work, and provide a pathway for further learning.

Upon successful completion of their study students will be able to:

- Demonstrate theoretical and technical knowledge of specialised learning areas within the field of business.
- Exercise cognitive skills successfully to identify, analyse and synthesise information from a range of sources.
- Plan, propose and evaluate potential solutions to unpredictable problems relating to specialised learning areas within the field of business.
- Communicate understanding of knowledge and skills relating to specialised learning areas within the field of business to others in various contexts.
- Apply learned technical and creative tools from one or more specialised learning areas within the field of business to interpret and resolve unpredictable problems in a diverse range of scenarios.
- Demonstrate the capacity to seek knowledge and truth with persistence, independence, rigour, and integrity.
- Evaluate the relevance of Christian faith and practice to the pursuit of knowledge in the field of

business.

- Model self-discipline, ethical decision-making, servant leadership and respect for the dignity of individuals and groups in various settings.

Each unit taken in the Diploma of Business program will contribute towards the fulfilment of these broader learning outcomes.

Location

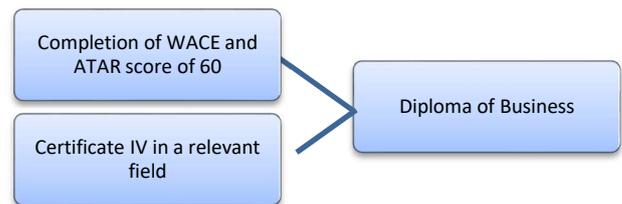
All classes take place at the Perth CBD campus (Suite 18, 7 Aberdeen St Perth).

Admission Requirements

Domestic Students

- A minimum ATAR score or its equivalent as determined by the Academic Council (the score is currently set at 60), and
- Completion of WACE/HSC with scaled marks of at least 50 in ATAR English or ATAR Literature, or
- Completion of relevant VET Certificate IV.

Domestic admission pathways into DipBus



International Students

- Successful completion of an assessable qualification from Australia or comparable qualification from selected countries, or
- IELTS 6.0 overall with no band lower than 6.0 OR equivalent.

For decisions of equivalence, or alternative admissions arrangements for students over the age of 19, please contact the Registrar.

Credit Transfer to Bachelor of Business

Students graduating with a Diploma of Business at Sheridan will receive 24 credits towards the Sheridan Bachelor of Business. There are also formal credit pathways into the undergraduate Business programs at Murdoch University, Curtin University, Alphacrucis University College and Christian Heritage College.

Tuition

Domestic students will pay \$750 per unit, for a total cost of \$6,000 for the Diploma of Business.

International students will pay \$1,500 per unit, for a total cost of \$12,000 for the Diploma of Business.



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There are no additional expenses for textbooks and field trips. These items are fully covered by the tuition fees outlined above.

Tuition-Free Placements

Graduates and current staff of Baptist schools in Western Australia are invited to register for a selected number of tuition-free placements offered each year. Tuition-free placement students will only be required to meet the expenses of textbooks and field trips.

Further Information

If you would like to know more about the course or about Sheridan, please visit sheridan.edu.au or contact the Registrar.

Contact Details

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